

**MALLA REDDY ENGINEERING COLLEGE**  
**(AUTONOMOUS)**

Maisammaguda, Dhulapally(Via. Post Hakimpet), Secunderabad-500014.

**CIRCULAR** Date: 28.06.2011

**Sub: Finance Committee-Reg:**

**The Finance Committee** is constituted as per the UGC guidelines with the following members for the academic years 2011-12 to 2012-13.

- |                            |  |
|----------------------------|--|
| 1. Dr. R. Somanatham       | Principal                                    |
| 2. Sri. Ch. Mahender Reddy | Secretary, CMR Education Society &BOG Member |
| 3. Dr. C. Lakshminarayana, | Professor, EEE Department                    |

**Guidelines for Committees:**

1. All Committees will function as per the guidelines of the Governing Body
2. Every committee should meet at least one times in a year or whenever it is required.
3. The committees come into existence for the academic years 2011-12 to 2012-13.
4. All the decisions of committees should be forwarded to the Governing Body for approval.

  
**PRINCIPAL**

Copy to:

1. All HOD's for information to staff members
2. Sri Ch. Mahender Reddy, Secretary, CMR Education Society &BOG Member
3. Dr. C. Lakshminarayana, Professor, EEE Department
4. To be displayed in all notice boards
5. P A to Principal for filing

# Malla Reddy Engineering College

(AUTONOMOUS)

Maisammaguda, Dhullapally (Post via Hakimpet), Secunderabad – 500 014.

04.07.2011

## CIRCULAR

It is proposed to conduct 1<sup>st</sup> Finance committee meeting for the academic year 2011-12 on 06.07.2011 at 2:00 PM in the conference hall. All the members are requested to attend the meeting.

### **Agenda:**

- 1.1 Approval of Annual accounts together with audit report for the financial year 2010-11.
- 1.2 Budget proposal for the current academic year 2011-12 for approval.



PRINCIPAL

Chairman Finance Committee

### **Copy to Members**

1. Mr. Ch. Mahender Reddy, Secretary, CMR Educational Society & BOG Member
2. Dr. C. Lakshminarayana, Professor, EEE Department

# Malla Reddy Engineering College

(AUTONOMOUS)

Maisammaguda, Dhullapally (Post via Hakimpet), Secunderabad – 500 014.

06.07.2011

## Minutes of 1<sup>st</sup> Finance committee meeting

The 1<sup>st</sup> Finance Committee meeting of Malla Reddy Engineering College (Autonomous) was held on 06.07.2011 at 2:00 PM in the conference hall. The following members attended the meeting.

- |                            |  |          |
|----------------------------|--|----------|
| 1. Dr. R. Somanatham       | Principal  | Chairman |
| 2. Mr. Ch. Mahender Reddy  | Secretary, CMR Education Society &<br>BOG Member | Member   |
| 3. Dr. C. Lakshminarayana, | Professor, EEE Department                        | Member   |

The meeting commenced with welcome by Principal (Finance committee chairman). Further, the Principal briefed about the importance of the committee and its functions to the Members. The Principal also mentioned the various activities to be carried out in the forth coming academic year and issues to be considered before taking up the agenda. After this the agenda was taken up for discussion.

Item No. 1.1: To consider and approve the Annual accounts together with audit report for the financial year 2010-11.

The committee considered the report and gone through the account statements carefully. The clarifications wherever sought were provided. After the discussion, the report by the auditor and audited annual accounts for the year 2010-11 were approved and recommended to submit it before the Governing Body for further approval as given in Annexure-I.

Item No. 1.2: To consider and approve the budget proposal for the current academic year 2011-12.

The committee considered the report and went through the proposal thoroughly in detail. After fruitful discussion, the committee recommended the proposal to be submit before Governing Body for further approval as given in Annexure-II

The meeting concluded with vote of thanks by the principal.

1. Dr. R. Somanatham, Principal
2. Mr. Ch. Mahender Reddy,  
Secretary CMR Educational Society & BOG Member
3. Dr. C. Lakshminarayana, Professor, EEE Department



Chairman

Member



Member

